

**MCDONOUGH COUNTY BOARD OF HEALTH MEETING MINUTES  
WEDNESDAY, JANUARY 10, 2024**

The McDonough County Board of Health meeting was held in the board office on Wednesday, January 10, 2024. The meeting was called to order at 7:05 pm by Andrea Ratermann, President.

**Members Present:** Roger Ward, Dr. Richard Minter, Terra Litchfield, Andrea Ratermann, Dr. Kari Jo Kelso, and Holly Norton.

**Members Absent:** Becky Mahr and Dr. Nick Doll.

**Staff Present:** Chris Adams and Jennifer Plate

**Visitors Present:** Stefanie Johnson(staff), Nicole Driver (staff), and Robin Neve (staff)

**Call to Order:**

Meeting was called to order at 7:05 pm by President Andrea Ratermann.

**Public Comment:**

No comment was made.

A motion was made to approve the December 13<sup>th</sup>, 2023, minutes. The motion was carried with 6 in favor and 0 opposed.

**Claims:**

Approval of the December 1<sup>st</sup>- 31<sup>st</sup>, 2023 was made. The motion was carried with 6 in favor and 0 opposed.

**Reports:**

Community Health

Jennifer Plate updated the board on a recent dental grant that was awarded to the department. Jennifer also informed the board that Joby Miller would be starting a program called “take my breath away,” which focuses on the harmful effects of vaping.

Environmental Health

Chris Adams updated the board on what was going on in the environmental health division. Last month the staff conducted a tick drag in December and collected ticks. A smoke free citation was issued to a business establishment in Bushnell.

Administration

Chris Adams updated the board that the search is still open for a CFO.

**Old Business:**

Andrea Ratermann made suggestions for filling the vacancy on the board. A suggestion was made by Dr. Minter to explore the possibility of having a licensed advanced practice registered nurse.

The board of health Christmas party was rescheduled for January 26<sup>th</sup> from 5PM-7PM.

Andrea stated that the employee handbook revisions are almost complete and should be presented to the board by the next meeting.

Next meeting is February 14th, 2024, at 7:00 pm.

The meeting was adjourned at 8:25 pm.