

**MCDONOUGH COUNTY BOARD OF HEALTH MEETING MINUTES
WEDNESDAY, OCTOBER 11, 2023**

The McDonough County Board of Health meeting was held in the board office on Wednesday, October 11, 2023. The meeting was called to order at 7:10 pm by Andrea Ratermann, President.

Members present: Becky Mahr, Roger Ward, Dr. Richard Minter, Dr. Nick Doll, Terra Litchfield, Andrea Ratermann, Dr. Amy Waschull, and Dr. Kari Jo Kelso.

Staff Present: Chris Adams and Jennifer Plate

Visitors present: Katarina Rericha, Niki Duffy, Lynnette Cale, Lorna Provine, Stefanie Johnson, Belinda Carr, John Curtis, Nicole Driver, Joby Miller, Meghann McDonald, and Vicki McDonald

Call to Order:

Meeting was called to order at 7:10 pm by President Andrea Ratermann.

Public Comment

A motion was made to approve the August 16, 2023 minutes. The motion carried with 8 in favor and 0 opposed.

A motion was made to approve the September 13, 2023 minutes. The motion carried with 8 in favor and 0 opposed.

A motion was made to approve the claims presented at the October 11, 2023 meeting. The motion carried with 8 in favor and 0 opposed.

There was a discussion about Worker's Compensation insurance. Specifically, there was an annual salary for a physician. The board inquired who the salary was for. The administrator will follow up on that question for the board.

The cash flow report was presented to the board.

President Andrea Ratermann gave the Board of Health report

Jennifer Plate gave the Director's Report. No private pay vaccine has been delivered yet. The department is doing flu clinics and there is 10 open lead cases.

Chris Adams gave the Environmental Health report. A new restaurant has opened, they are still testing mosquitoes for West Nile Virus, working on identifying the source of lead in cases, and testing ticks.

Old Business: There was discussion of the 2024 budget. Updates were proposed to the budget and the budget was edited. A motion was made to approve the updated budget for 2024. The motion carried with 8 in favor and 0 opposed.

New Business: New public comment rules were proposed. Rules were handed out to the board for review. A motion was made to approve the rules for public comment at Board of Health meetings. The motion carried with 7 in favor and 1 opposed.

Handbook committee meeting update: The committee is in the process of reviewing the McDonough County Health Department Employee Handbook including policies, benefits, holidays, and procedures. The board discussed differences between the McDonough County Employee handbook and Health Department Employee handbook. When the committee is done reviewing the handbook, the committee will bring proposed edits to the board at the next meeting, to allow employees 15 days to review the handbook and address the board.

The 2024 Health Department Holiday schedule was presented and a motion was made to approve it. The motion carried with 8 in favor and 0 opposed.

A motion was made to not change McDonough County Health Department employee benefits. The motion carried with 8 in favor and 0 opposed.

A motion was made to move to closed session to discuss employment matters at 9:20 pm. The motion carried with 8 in favor and 0 opposed.

Closed Session ended at 9:57 pm.

A motion was made to employ Chris Adams as interim administrator effective immediately. The motion carried with 8 in favor and 0 opposed.

A motion was made to adjourn the meeting at 10:00 pm. The motion carried with 8 in favor and 0 opposed.