

**MCDONOUGH COUNTY BOARD OF HEALTH REGULAR MEETING MINUTES
WEDNESDAY, MAY 10, 2023**

The McDonough County Board of Health regular meeting was held in the board office on Wednesday, May 10, 2023. The regular meeting was called to order at 7:04 by Andrea Ratermann, President.

Members Present: Dr. Karen Blakeley, Terra Litchfield, Roger Ward, Dr. Richard Minter, Andrea Ratermann, Gwynne Worthington, and Dr. Nick Doll

Members Absent: Becky Mahr and Dr. Amy Waschull

Staff Present: Kerri Allen, Chris Adams, Jennifer Plate, and Kathy Cleer

Visitors Present: none

Call to Order:

Meeting was called to order at 7:04 by President Andrea Ratermann.

Public Comment:

NONE

Minutes:

A MOTION WAS MADE BY DR. KAREN BLAKELEY AND SECONDED BY DR. RICHARD MINTER TO APPROVE FEBRUARY 8, 2023, MCDONOUGH COUNTY BOARD OF HEALTH REGULAR MINUTES. MOTION CARRIED.

Claims:

DR. RICHARD MINTER MADE A MOTION; SECONDED BY ROGER WARD FOR THE APPROVAL OF CLAIMS FOR THE PERIOD OF APRIL 1, 2023 THROUGH APRIL 30, 2023, IN THE AMOUNT OF \$122,741.30. ROLL CALL VOTE WAS TAKEN WITH ALL MEMBERS PRESENT SAYING YES. MOTION CARRIED.

Reports:

Board of Health- NONE

County Board-Terra Litchfield reported that the Elms has a Covid outbreak. The administrator of the Elms has resigned. They are reviewing some resumes and should have the position filled by the end of the month.

Directors Reports-

Environmental Health Division

Chris Adams, Environmental Health Director

Chris reported that they have been busy with temporary food permit inspections for upcoming festivals. He has done inspections on three septic installations. This week is well water safety week, and they are handing out test kits at the front desk reception and at Farm King all week. This week Ben Thompson, Niki Duffy and Chris

Adams went to Atlanta, GA for a NACCHO Conference. They did quite a bit of networking with other agencies and gathered some information on other resources. There is a household hazardous waste disposal coming up on Saturday, June 3 from 8-3 at WIU on University Drive (old Godfather's Pizza location). Sleep in Heavenly Peace is looking for volunteers to help build beds for children. They are having a bed build day on June 2nd. Chris handed out a flyer with all the contact information. There are a couple of new restaurants opening. Dairy Queen in Bushnell, The Steakhouse in Macomb, and a Mexican ice cream place on East Jackson here in Macomb. We are getting into West Nile Virus season and have been collecting batches of mosquitoes for testing.

Community Health Division

Jennifer Plate, Community Health Director

Jennifer reported that we recently provided dental floss, toothbrushes, and nail files to the Community Care Closet. Provided McArthur Early Childhood with 70 bags including dental kits, books, and WIC brochures to give out at preschool screenings. Some employees attended the IAC Conference that covered a full day on diversity, equity, and inclusion. Many of our grants require this to be addressed. We partnered with Walk to End Alzheimer's group to share our brochures and in return we will share their information. Covid vaccine clinics continue but numbers are declining. This quarter there were 75 covid and 13 flu vaccinations given. We continue to go to LTC facilities as needed. We are awaiting orders on the new bivalent recommendations and expect to see another increase with those orders. We administered 158 other routine vaccinations. We did provide nurses for education, blood pressure checks, and offered monkeypox vaccines. We have new vaccine prices and doctor packets ready to go out soon. There were 53 STI investigations and 78 latent TB test results reported. We had recognition from the Regional Nutrition Coordinator for reaching over 90% of the caseload. We will get an increase in next year's grant along with an increased target caseload number. Hopefully we will be able to serve more families as grocery costs are rising. Jennifer went to the WIC Symposium. She was the first person to go in a few years. They are working on a lot of innovative ideas to standardize some of the marketing, partner with new agencies and make it easier for families to receive WIC benefits.

Administrator's Report

Kerri Allen, Administrator

Kerri presented Dr. Karen Blakeley with some flowers and a certificate for 20 years of service with the health department. This is her last meeting as a Board of Health member. Niki Duffy plans to do a profile on Public Health about Dr. Blakeley. The executive order ends tomorrow on Covid. We have had the front doors replaced to accommodate larger wheelchairs. Our handicap buttons are very old, and you can no longer get replacement parts so they will need to be replaced sometime soon. Kerri is going to contact Bellweather to see if ARPA funds would cover that cost. Kerri had lunch with Dr. Amaal Tokars, IDPH Assistant Director, Dr. Byron Oden-Shabazz, and Dr. Lorette Oden from WIU. Dr. Tokars presented at a Minority Health event as keynote speaker on "The Critical Role of Cultural Understanding in the Public's Health. We received 15 HIV test kits from Phoenix Center of Springfield. Schuyler County Health Department received 5. The grant lasts until June 30th. Kerri ordered some guns locks from IDPH. She is currently working on the last quarter of grants for FY23. Kerri is awaiting the LHPG for FY24. That grant covers food, water, sewage, and communicable disease. We always overspend on this grant. We recover \$2.85 per person in the state of Illinois from this grant. We had increases in funding on the following grants: WIC \$12,749, BFPC \$413, and Tobacco free \$2,364. IBCCP, we had an increase and PHEP is still level funding.

OLD BUSINESS

NONE

NEW BUSINESS

BOARD MEMBERS-UPCOMING EXPIRATION TERM DATES

Dr. Blakeley is resigning from our board so we will have an opening for a veterinarian. Dr. Minter and Becky Mahr are up for renewal. Dr. Minter plans on renewing his terms and Kerri will contact Becky to see if she plans to renew. Kerri will submit a letter to the County Board Chair so they may put it on their agenda to make the reappointments.

CLOSED SESSION

EMPLOYMENT MATTERS AND CONTRACT

A MOTION WAS MADE BY DR. RICHARD MINTER AND SECONDED BY DR. NICK DOLL TO GO INTO CLOSED SESSION AT 7:30 PM PURSUSANT TO CHAPTER 5, ILLINOIS COMPILED STATUES SECTION 120/2 (C) (1) TO DISCUSS EMPLOYMENT MATTERS.

Roll call taken by Kathy Cleer, Business Office Manager/CFO.

<i>Blakeley</i>	<i>yes</i>
<i>Doll</i>	<i>yes</i>
<i>Litchfield</i>	<i>yes</i>
<i>Mahr</i>	<i>absent</i>
<i>Minter</i>	<i>yes</i>
<i>Ratermann</i>	<i>yes</i>
<i>Ward</i>	<i>yes</i>
<i>Waschull</i>	<i>absent</i>
<i>Worthington</i>	<i>yes</i>

Staff present in closed session: Kerri Allen, Jennifer Plate, Chris Adams, and Kathy Cleer

Staff present coming out of closed session: Kerri Allen, Jennifer Plate, Chris Adams, and Kathy Cleer.

DR. RICHARD MINTER MADE A MOTION; SECONDED BY TERRA LITCHFIELD TO COME OUT OF CLOSED SESSION AT 8:01 PM.

Roll call taken by Kathy Cleer, Business Office Manager/CFO.

<i>Blakeley</i>	<i>yes</i>
<i>Doll</i>	<i>yes</i>
<i>Litchfield</i>	<i>yes</i>
<i>Mahr</i>	<i>absent</i>
<i>Minter</i>	<i>yes</i>
<i>Ratermann</i>	<i>yes</i>
<i>Ward</i>	<i>yes</i>
<i>Waschull</i>	<i>absent</i>
<i>Worthington</i>	<i>yes</i>

DR. RICHARD MINTER MADE A MOTION TO SEVER TIES WITH SCHUYLER COUNTY HEALTH DEPARTMENT ON JULY 31, 2023, AND WAS SECONDED BY ROGER WARD. MOTION CARRIED.

GWYNNE WORTHINGTON MADE A MOTION TO TERMINATE EMPLOYMENT FROM MCDONOUGH COUNTY HEALTH DEPARTMENT OF STEPHANIE ERIN ESTHER, TERRI BELVEILLE AND REEVES HUSTON ON JULY 31, 2023,

DUE TO SEVERING CONTRACT WITH SCHUYLER COUNTY HEALTH DEPARTMENT AND DR. NICK DOLL
SECONDED THE MOTION. MOTION CARRIED.

SEMI ANNUAL REVIEW OF CLOSED MEETING MINUTES

DR. NICK DOLL MADE A MOTION TO KEEP CLOSED MEETING MINUTES CLOSED AND WAS SECONDED BY DR.
KAREN BLAKELEY. MOTION CARRIED.

BOARD COMMENTS

Dr. Minter asked if the first amendment auditors have the right to comment once they are past public
comment? Kerri responded and said to her knowledge they aren't allowed to talk past that point but that
doesn't mean they won't try.

Adjourn:

TERRA LITCHFIELD MADE A MOTION TO ADJOURN AND WAS SECONDED BY ROGER WARD AT 8:21 P.M.
MOTION CARRIED.

Kathy Cleer
Business Office Manager/CFO

NOTE: The next BOH meeting will be Wednesday, August 16, at 7 pm.