

**MCDONOUGH COUNTY BOARD OF HEALTH REGULAR MEETING MINUTES
WEDNESDAY, SEPTEMBER 14, 2022**

The McDonough County Board of Health regular meeting was held in the board office on Wednesday, September 14, 2022. The regular meeting was called to order at 7:07 by Andrea Ratermann, President.

Members Present: Dr. Amy Waschull, Dr. Karen Blakeley, Terra Litchfield, Andrea Gwynne Worthington, Becky Mahr, Andrea Ratermann, Dr. Nick Doll, and Dr. Richard Minter

Members Absent: Roger Ward

Staff Present: Kerri Allen, Chris Adams, Jennifer Plate, and Kathy Cleer

Visitors Present: none

Call to Order:

Meeting was called to order at 7:07 by President Andrea Ratermann.

Public Comment:

NONE

Minutes:

A MOTION WAS MADE BY DR. RICHARD MINTER AND SECONDED BY DR. AMY WASCHULL TO APPROVE THE JULY 14, 2022, MCDONOUGH COUNTY BOARD OF HEALTH REGULAR MINUTES. MOTION CARRIED.

Claims:

DR. AMY WASCHULL MADE A MOTION; SECONDED BY TERRA LITCHFIELD FOR THE APPROVAL OF CLAIMS FOR THE PERIOD OF AUGUST 1, 2022 THROUGH AUGUST 31, 2022, IN THE AMOUNT OF \$71,803.27. ROLL CALL VOTE WAS TAKEN WITH ALL MEMBERS PRESENT SAYING YES. MOTION CARRIED.

Reports:

Board of Health- NONE

County Board- Terra Litchfield reported that the county is in the midst of budgets. Every entity in the county is to present a budget. It is also an election year so the County Board will be changing. The new budget goes into effect December 1st. The county is planning on a 5% increase across the board.

Directors Reports-

Environmental Health Division

Chris Adams, Environmental Health Director

Chris reported his division has been busy with temporary inspections in August and September. We have started using Healthspace which is the software program that has our forms on it. There's less paperwork now.

We have a couple of new restaurants opening, #1 Pho and Wildfire Bar & Grill. September 29 we are doing a cottage food class for 5 pm to 6 pm at city hall. You can register on the university website for that class. We will also be having an integrated pest workshop on how to deal with pests and have invited local landlords. This class will be held at city hall on September 20th from 10 am to 2 pm. It's a free resource to landlords and tenants. Ben has been going to trainings. Mosquito batches didn't meet the parameters in order to do testing. Stefanie Johnson, Niki Duffy, and Reeves Huston have all been training to get their pesticide application license on how to use larvicide. We must do these every 3 years. There are lots of wells and septic systems going in and we have had more sewage complaints in Schuyler County.

Community Health Division

Jennifer Plate, Community Health Director

Jennifer reported that WIC has had a 6% increase in participation in the 4th quarter for nutrition. Clients prefer the phone visits which will end in October. The state may possibly extend the deadline for phone visits. The clients are required to do recertifications twice a year where they are required to come in the building. Back to school immunizations are winding down for the year. Children's Covid immunizations through the clinics have not had a huge uptake. Sexual transmission investigations are up, and tuberculosis investigations are at 15 latent cases since WIU is back in session. Joby Miller has been doing outreach at the local fairs. We have been working on the new DIS grant and have hired a new nurse that will start on Monday. She will be doing IBCCP and WIC. Our BFPC person, Shannon Mckee, has left and she also did our Covid clinics. She left for career advancement and better pay. The WIU state flu clinic will be held the third week in October. We will not be doing the drive thru clinic like we have done the last couple of years. The weather in October is too unpredictable.

Administrator's Report

Kerri Allen, Administrator

Kerri presented budget to the Finance Committee today at 3 pm. We will go over that today. We have switched companies for our HIPPA group. We are now using Eagle Associates. Ameren came in and looked at our light bulbs. We are switching to LED bulbs, and it is free to us. It is about \$1000 in bulbs we are replacing. Chris and Kerri are working on getting gravel to put down for the new shed. We are having a clean up day on September 29th. We applied for a Walmart grant and if we receive that it will go towards our dental assistance program. The TB San Board is down to one member, Linda McGrew. Kerri would like to get the TB San Board going again. The TB San Board consists of one doctor, one person from WIU, one person from MDH, two health department personnel and one other individual.

COVID 19 UPDATES

Jennifer gave Ben's report. He has had three meetings with community partners and several conference calls with IDPH about Covid and monkeypox. It sounds like they are going to change the parameters for Covid and will be sending out information for schools and nursing homes. We have the new bivalent and will be offering it through clinics.

OLD BUSINESS

NONE

NEW BUSINESS

FY 2023 BUDGET

Kerri went over FY 23 budget and tax levy letter with board members. Members had some discussion on budget.

DR. WASCHULL MADE A MOTION TO APPROVE FY23 BUDGET WITH A 5 PERCENT PAY INCREASE FOR STAFF AND DR. KAREN BLAKELEY SECONDED THE MOTION. A ROLL CALL VOTE WAS TAKEN WITH 5 YAYS AND 3 NAYS. MOTION CARRIED.

BLAKELEY - YAY DOLL - YAY LITCHFIELD – NAY MAHR – NAY MINTER – YAY
RATERMANN- YAY WARD- ABSENT WASCHULL- YAY WORTHINGTON - NAY

CLOSED SESSION

ADMINISTATOR’S EVALUATION

A MOTION WAS MADE BY DR. RICHARD MINTER AND SECONDED BY GWYNNE WORTHINGTON TO GO INTO CLOSED SESSION AT 8:37 PM PURSUSANT TO CHAPTER 5, ILLINOIS COMPILED STATUES SECTION 120/2 (C) (1) TO DISCUSS EMPLOYMENT/APPOINTMENT MATTERS.

Roll call taken by Kathy Cleer, Business Office Manager/CFO.

<i>Blakeley</i>	<i>yes</i>
<i>Doll</i>	<i>yes</i>
<i>Litchfield</i>	<i>yes</i>
<i>Mahr</i>	<i>yes</i>
<i>Minter</i>	<i>yes</i>
<i>Ratermann</i>	<i>yes</i>
<i>Ward</i>	<i>absent</i>
<i>Waschull</i>	<i>yes</i>
<i>Worthington</i>	<i>yes</i>

Staff present in closed session: Kerri Allen and Kathy Cleer

Staff present coming out of closed session: Kerri Allen and Kathy Cleer.

DR. RICHARD MINTER MADE A MOTION; SECONDED BY DR. AMY WASCHULL TO COME OUT OF CLOSED SESSION AT 8:58 PM.

Roll call taken by Kathy Cleer, Business Office Manager/CFO.

<i>Blakeley</i>	<i>yes</i>
<i>Doll</i>	<i>yes</i>
<i>Litchfield</i>	<i>yes</i>
<i>Mahr</i>	<i>yes</i>
<i>Minter</i>	<i>yes</i>
<i>Ratermann</i>	<i>yes</i>
<i>Ward</i>	<i>absent</i>
<i>Waschull</i>	<i>yes</i>
<i>Worthington</i>	<i>yes</i>

BOARD COMMENTS

NONE

Adjourn:

TERRA LITCHFIELD MADE A MOTION AT TO ADJOURN AND WAS SECONDED BY GWYNNE WORTHINGTON AT 8:59 P.M. MOTION CARRIED.

Kathy Cleer
Business Office Manager/CFO

NOTE: The next BOH meeting will be Wednesday, October 12, 2022 at 7 pm.