

**MCDONOUGH COUNTY BOARD OF HEALTH REGULAR MEETING MINUTES  
WEDNESDAY, NOVEMBER 13, 2019**

The McDonough County Board of Health regular meeting was held in the board office on Wednesday, November 13, 2019. The regular meeting was called to order at 7:00 by Dr. Amy Waschull, President.

**Members Present:** Dr. Tim Fitzgerald, Marcia Moll, Dr. Karen Blakeley, Marcia Twaddle, Dr. Amy Waschull, Pat Smith and Dr. Nancy Parsons

**Members Absent:** Carrie Pedigo

**Staff Present:** Lynnette Cale, Kerri Allen, and Chris Adams

**Visitors Present:** IZIAH Tapscott, Devon Johnson, John Agboola, Benjy Ndibeshe, Tomi Adeyemi

---

**Call to Order:**

Meeting was called to order at 7:00 by President Dr. Amy Waschull.

**Minutes:**

**A MOTION WAS MADE BY DR. NANCY PARSONS AND SECONDED BY PAT SMITH TO APPROVE THE SEPTEMBER 11, 2019 REGULAR AND CLOSED MEETING MINUTES AND THE OCTOBER 2, 2019 CLOSED MEETING MINUTES. MOTION CARRIED.**

**Claims:**

**TIM FITZGERALD MADE A MOTION; SECONDED BY DR. NANCY PARSONS FOR THE APPROVAL OF CLAIMS FOR THE PERIOD OF SEPTEMBER 1, 2019 THROUGH SEPTEMBER 30, 2019. MOTION CARRIED.**

**NANCY PARSONS MADE A MOTION; SECONDED BY TIM FITZGERALD FOR THE APPROVAL OF CLAIMS FOR THE PERIOD OF OCTOBER 1, 2019 THROUGH OCTOBER 31, 2019. MOTION CARRIED.**

**Reports:**

Board of Health- none

County Board- none

Directors Reports-

**Community Health Division**

Kerri Allen, Community Health Director

Kerri reported her division has been busy with vaccinations. 423 flu shots were given at WIU and a total of 574 flu shots have been given between WIU, St. Paul, and the McDonough County Courthouse/ County employees.

July to mid-October, the division has seen 133 Back to School clients for a total of 245 vaccinations.

The state has declared a Hep A outbreak. We have been given 50 doses of Hep A vaccine for high risk populations. To date we have given out 12 of the 50 doses.

The division has been busy with outreach services all over the county.

This year, instead of the Grin and Bear It Run, we are planning a new dental fundraiser- a music trivia night.

Kerri provided an update on a recent TB case in the county.

### **Environmental Health Division**

Chris Adams, Environmental Health Director

Chris reported food inspections are being finished up for the year. Sewage and well installations and inspections are slowing.

There are currently 4 new food facilities in the progress in the county.

Stefanie will be completing lead risk assessor training. Chris reported there are 4 lead cases in progress now.

Ben participated in WIU Drone day. He is preparing for the full-scale drill this fall.

### **Administrator's Report**

Lynnette Cale, Administrator

Lynnette reported on estimates for a new phone system. Cost of the phone system was included in the Fy20 budget.

Illinois Department of Public Health Director, Dr. Ezike and her team have been traveling around the state holding roundtable discussions at local health departments. Lynnette provided a handout of the unified topics local health departments have shared with Dr. Ezike and her team- including the need for increased Local Health Protection Grant funding, IPLAN support and funding, emerging health concerns and technical knowledge, managed care organizations, the impact of increase in Illinois minimum wage, and the status of public health workforce/ availability.

Lynnette gave an update on the status of staffing and hiring, along with a transition plan for Schuyler and McDonough staff.

McDonough and Schuyler County Health Departments are part of a regional coalition called WILCA. WILCA current project is opioids addiction and resources through a SIU/HRSA grant. The coalition were awarded a 1-year planning grant and will soon be applying for the next phase- implementation grant.

### **CLOSED SESSION**

#### **Closed Session:**

***Dr. Amy Waschull made mention that there was need to go into closed session pursuant to Chapter 5, Illinois Compiled Statues Section 120/2 (c) (1) personnel issues at 7:23 pm.***

**A MOTION WAS MADE BY MARCIA MOLL AND SECONDED BY NANCY PARSONS TO GO INTO CLOSED SESSION PURSUSANT TO CHAPTER 5, ILLINOIS COMPILED STATUES SECTION 120/2 (C) (1) TO DISCUSS THE ADMINISTATOR'S CONTRACT.**

**Roll call taken by Lynnette Cale, Administrator.**

<b>Blakeley</b>	<b>yes</b>
<b>Fitzgerald</b>	<b>yes</b>
<b>Moll</b>	<b>yes</b>
<b>Parsons</b>	<b>yes</b>
<b>Pedigo</b>	<b>no</b>
<b>Smith</b>	<b>yes</b>
<b>Twaddle</b>	<b>yes</b>
<b>Waschull</b>	<b>yes</b>

**Staff present in closed session: Lynnette Cale**

**Staff present coming out of closed session: Lynnette Cale.**

**MARCIA MOLL MADE A MOTION; SECONDED BY KAREN BLAKELEY TO COME OUT OF CLOSED SESSION AT 7:28 PM.**

**Roll call taken by Lynnette Cale, Administrator.**

<b>Blakeley</b>	<b>yes</b>
<b>Fitzgerald</b>	<b>yes</b>
<b>Moll</b>	<b>yes</b>
<b>Parsons</b>	<b>yes</b>
<b>Pedigo</b>	<b>no</b>
<b>Smith</b>	<b>yes</b>
<b>Twaddle</b>	<b>yes</b>
<b>Waschull</b>	<b>yes</b>

**A MOTION WAS MADE BY PAT SMITH AND SECONDED BY KAREN BLAKELEY TO APPROVE THE ADMINISTRATOR'S CONTRACT.**

## **NEW BUSINESS**

### **SEMI-ANNUAL REVIEW OF CLOSED MEETING MINUTES**

**NANCY PARSONS MADE A MOTION AND MARCIA MOLL SECONDED TO KEEP CLOSED MEETING MINUTES CLOSED.**

### **APPROVAL OF 2020 BOH MEETING DATES**

**MARCIA TWADDLE MADE A MOTION AND MARCIA MOLL SECONDED THAT TO APPROVE OPTION 2 FOR THE 2020 BOARD OF HEALTH MEETING DATES. MOTION CARRIED.**

### **APPROVAL OF 2020 BOARD OF HEALTH OFFICERS**

**MARCIA MOLL MADE A MOTION AND KAREN BLAKELEY SECONDED TO ACCEPT THE SLATE OF 2020 BOARD OF HEALTH OFFICERS. MOTION CARRIED.**

BOARD OF HEALTH PRESIDENT- DR. AMY WASCHULL  
VICE PRESIDENT-DR. TIM FITZGERALD  
TREASURER- CARRIE PEDIGO  
SECRETARY- MARCIA MOLL

**APPROVAL TO CLOSE OFFICE DEC 12 11- 1PM FOR ALL STAFF CHRISTMAS PARTY AND 2019 STAFF CHRISTMAS GIFTS**

NANCY PARSONS MADE A MOTION AND TIM FITZGERALD SECONDED TO APPROVE CLOSING THE OFFICE FROM 11- 1PM ON DECEMBER 12 FOR THE ALL STAFF CHRISTMAS PARTY AND TO APPROVE MACOMB CHAMBER OF COMMERCE GIFT CERTIFICATES \$75 FOR FULL-TIME STAFF AND \$40 FOR PART TIME STAFF FOR 2019 STAFF CHRIMSTAS GIFTS.

**APPROVAL TO CLOSE THE OFFICE ON JANUARY 30, 2020- FOR ALL STAFF TRAINING RETREAT**

MARCIA MOLL MADE A MOTION SECONDED BY NANCY PARSONS TO APPROVE CLOSING THE OFFICE ON JANUARY 30, 2020 FOR AN ALL-DAY STAFF TRAINING RETREAT.

**APPROVAL OF MCHD-SCHD CONTRACT**

AWAITING FEEDBACK FROM MCDONOUGH COUNTY STATE'S ATTORNEY. SCHUYLER COUNTY STATE'S ATTORNEY HAS REVIEWED AND APPROVED THE CONTRACT.

**PUBLIC COMMENT PER LETTER OF INTENT**

NONE

**Adjourn:**

TIM FITZGERALD MADE A MOTION; SECONDED BY MARCIA MOLL TO ADJOURN AT 7:42 PM. MOTION CARRIED.

Lynnette Cale  
Administrator

**NOTE: The next BOH meeting will be Wednesday, February 12, 2020 at 7 pm.**