

**MCDONOUGH COUNTY BOARD OF HEALTH REGULAR MEETING MINUTES
WEDNESDAY, NOVEMBER 14, 2018**

The McDonough County Board of Health regular meeting was held in the board office on Wednesday, November 14, 2018. The regular meeting was called to order at 7:00 by Dr. Tim Fitzgerald, President.

Members Present: Dr. Tim Fitzgerald, Sue Dunseth, Marcia Moll, Dr. Amy Waschull, Dr. Karen Blakeley, Dr. Briann Wehner, and Carrie Pedigo

Members Absent: Scott Schwerer, Dr. Nancy Parsons

Staff Present: Lynnette Cale, Chris Adams, Kerri Allen and Kathy Cleer

Visitors Present: Tyrone Carlisle, Alexadra Pelmore, Ellington Turner, Joey Jeremias Fonsca, Alyssa Pinter, LaSha Williams, Benjy Ndibeshe, Oziome Garale Ehiwuogwe, Drake Sherman, Heather King, Cardazure Selph, Akinyemi Olumwasegun Anshie, and Akinwum Bolarinwa.

Call to Order:

Meeting was called to order at 7:00 by President Dr. Tim Fitzgerald.

Minutes:

A MOTION WAS MADE BY DR. AMY WASCHULL AND SECONDED BY DR. BRIANN WEHNER TO APPROVE THE SEPTEMBER 12, 2018 MCDONOUGH COUNTY BOARD OF HEALTH REGULAR MINUTES. MOTION CARRIED.

A MOTION WAS MADE BY MARCIA MOLL AND SECONDED BY DR. AMY WASCHULL TO APPROVE THE SEPTEMBER 12, 2018 MCDONOUGH COUNTY BOARD OF HEALTH CLOSED MEETING MINUTES. MOTION CARRIED.

A MOTION WAS MADE BY SUE DUNSETH AND SECONDED BY DR. BRIANN WEHNER TO APPROVE THE SEPTEMBER 20, 2018 MCDONOUGH COUNTY BOARD OF HEALTH SPECIAL MEETING MINUTES. MOTION CARRIED.

A MOTION WAS MADE BY MARCIA MOLL AND SECONDED BY DR. BRIANN WEHNER TO APPROVE THE SEPTEMBER 26, 2018 MCDONOUGH COUNTY BOARD OF HEALTH SPECIAL MEETING MINUTES. MOTION CARRIED.

A MOTION WAS MADE BY MARCIA MOLL AND SECONDED BY SUE DUNSETH TO APPROVE THE SEPTEMBER 26, 2018 MCDONOUGH COUNTY BOARD OF HEALTH CLOSED SPECIAL MEETING MINUTES. MOTION CARRIED.

Claims:

DR. AMY WASCHULL MADE A MOTION; SECONDED BY DR. BRIANN WEHNER FOR THE APPROVAL OF CLAIMS FOR THE PERIOD OF SEPTEMBER 1, 2018 THROUGH SEPTEMBER 30, 2018 IN THE AMOUNT OF \$28,105.62. MOTION CARRIED.

MARCIA MOLL MADE A MOTION; SECONDED BY CARRIE PEDIGO FOR THE APPROVAL OF CLAIMS FOR THE PERIOD OF OCTOBER 1, 2018 THROUGH OCTOBER 31, 2018 IN THE AMOUNT OF \$39,123.63. MOTION CARRIED.

Reports:

Board of Health- None

County Board- None

Directors Reports-

Environmental Health Division

Chris Adams, Environmental Health Director

Chris thanked the Board of Health members for their decisions and meetings that they have had on El Rancherito. Environmental health division has been busy wrapping up food inspections for 2018. Eco Sure did a follow up inspection on El Rancherito and they scored 68. They were missing some temperature logs. As of right now, everything is correct and they won't have an inspection for 3 months. Their food license has been renewed for 3 months and it will expire January 31, 2019. Eco Sure will continue to come in and check them once a month. They will be on a short renewal period for a year.

Community Health Division

Kerri Allen, Community Health Director

Kerri reported that her division has been busy the last few months with staffing issues and trainings. We lost a new nurse, Rebecca Baker, who went back to her old job at The Elms. The nurse that previously held that position, Michelle Churchill, came back to replace Ms. Baker. Our other new nurse, Karen Curtis, has been attending WIC trainings and Michelle will be going to some refresher trainings. We did 722 flu vaccinations this year with 572 of those being state employees. We have traveled to the courthouse to give flu vaccinations and done a few other clinics. WIC audit has been scheduled for next month.

Administrator's Report

Lynnette Cale, Administrator

Lynnette reported that Chris Adams and Benjy Ndibeshe have been doing the Adopt-A-Classroom for Mrs. Copeland's second grade class. We are co-chairing the Interagency meetings. It meets here once a month and this year they are doing a conference on mental healthcare in rural areas. We have been working on grants and trainings. In the summer of 2020, we will be doing a full scale PHEP drill out at WIU. This one will be on administering injections. We will do a table top exercise in December. We are getting ready to do some trainings for the directors and staff. We are reading a book called the Energy Bus. It's an easy read and has been a good read so far. It's on creating a positive environment for work and field work. The next books are Clash of the Generations and Emotional Intelligence.

NEW BUSINESS

SEMI ANNUAL REVIEW OF CLOSED MEETING MINUTES

MARCIA MOLL MADE A MOTION AND WAS SECONDED BY SUE DUNSETH TO KEEP CLOSED MINUTES CLOSED. MOTION CARRIED.

APPROVAL OF 2019 BOARD OF HEALTH OFFICERS

DR. TIM FITZGERALD MADE A MOTION AND WAS SECONDED TO APPROVE THE FY 19 BOARD OF HEALTH MEMBERS. MOTION CARRIED.

**PRESIDENT: DR. AMY WASCHULL
VICE PRESIDENT: DR. BRIANN WEHNER
TREASURER: CARRIE PEDIGO
SECRETARY: MARCIA MOLL**

APPROVAL OF 2019 BOARD OF HEALTH MEETING DATES

MARCIA MOLL MADE A MOTION; SECONDED BY CARRIE PEDIGO TO APPROVE THE 2019 BOARD OF HEALTH MEETING DATES. MOTION CARRIED.

APPROVAL TO CLOSE OFFICE ON TUESDAY, DECEMBER 18 FROM 10:30-12:30 FOR STAFF CHRISTMAS PARTY

DR. AMY WASCHULL MADE A MOTION; SECONDED BY DR. BRIANN WEHNER TO CLOSE THE OFFICE ON DECEMBER 18 FROM 10:30-12:30 FOR THE STAFF CHRISTMAS PARTY. MOTION CARRIED.

APPROVAL OF ANNUAL MCHD STAFF CHRISTMAS GIFTS

MARCIA MOLL MADE A MOTION; SECONDED BY DR. AMY WASCHULL TO GIVE THE STAFF \$75 CHAMBER GIFT CERTIFICATES. MOTION CARRIED.

DISCUSSION ON CONTRACT WITH SCHUYLER COUNTY HEALTH DEPARTMENT

Lynnette discussed with the board that we have been contracting some services with Schuyler County Health Department lately. Due to poorly trained staff and lack of staff, we have had Chris covering the sanitarian duties to get them back up and running. She stated that 30 other counties in the state have partnered with smaller health department just to keep them running. Other counties have absorbed the smaller counties so services would still be provided. The person Lynnette was training to take over the administrator position has now declined the position and is leaving. The board has requested that Lynnette do some research on merging in comparison contracting. She will report her finding at the January board meeting.

PUBLIC COMMENT PER LETTER OF INTENT

A student in attendance of the meeting asked about the Adopt-a-Classroom program. Chris explained that it was an educational program for 2nd graders. They don't delve too deeply into too many details with the kids but they do some fun activities like handwashing and give them information or handouts that they can keep. This last activity was on Earthquake Awareness. They have done informational activities on bats, mosquitoes, summertime activities, health and nutrition.

Adjourn:

MARCIA MOLL MADE A MOTION AND WAS SECONDED TO ADJOURN AT 7:53 PM. MOTION CARRIED.

Kathy Cleer
Business Office Manager/CFO

NOTE: The next BOH meeting will be Wednesday, January 9, 2019 at 7 pm.