

MCDONOUGH COUNTY BOARD OF HEALTH REGULAR MEETING MINUTES
WEDNESDAY, March 13, 2019

The McDonough County Board of Health regular meeting was held in the board office on Wednesday, March 13, 2019. The regular meeting was called to order at 7:00 by Dr. Amy Waschull, President.

Members Present: Dr. Tim Fitzgerald, Sue Dunseth, Marcia Moll, Dr. Karen Blakeley, Carrie Pedigo, Dr. Amy Waschull and Dr. Nancy Parsons

Members Absent: Marcia Twaddle and Dr. Brianne Wehner

Staff Present: Lynnette Cale, Chris Adams, Kerri Allen and Kathy Cleer

Visitors Present: Tabi Joswick, McDonough Voice reporter

Call to Order:

Meeting was called to order at 7:00 by President Dr. Amy Waschull.

Minutes:

A MOTION WAS MADE BY DR. TIM FITZGERALD AND SECONDED BY CARRIE PEDIGO TO APPROVE THE NOVEMBER 14 2018 MCDONOUGH COUNTY BOARD OF HEALTH REGULAR MINUTES. MOTION CARRIED.

Claims:

DR. NANCY PARSONS MADE A MOTION; SECONDED BY MARCIA MOLL FOR THE APPROVAL OF CLAIMS FOR THE PERIOD OF DECEMBER 1, 2018 THROUGH DECEMBER 31, 2018 IN THE AMOUNT OF \$24,642.60. MOTION CARRIED.

DR. NANCY PARSONS MADE A MOTION; SECONDED BY MARCIA MOLL FOR THE APPROVAL OF CLAIMS FOR THE PERIOD OF JANUARY 1, 2019 THROUGH JANUARY 31, 2019 IN THE AMOUNT OF \$23,370.86. MOTION CARRIED.

DR. TIM FITZGERALD MADE A MOTION; SECONDED BY DR. NANCY PARSONS FOR THE APPROVAL OF CLAIMS FOR THE PERIOD OF FEBRUARY 1, 2019 THROUGH FEBRUARY 28, 2019 IN THE AMOUNT OF \$24,405.74. MOTION CARRIED.

Reports:

Board of Health- Marcia Twaddle has been appointed to the McDonough County Board of Health by the McDonough County Board Chairman, George Dixon.

County Board- None

Directors Reports-

Environmental Health Division

Chris Adams, Environmental Health Director

Chris reported that there would be a Food Managers' Training on April 1 and 2. All food facilities need to have a manager on site all the time now. Environmental has had a change in staff recently. Jake VanHeuklom left on February 28th and Niki Duffy was promoted to the new sanitarian position. They have been doing some cross training within the division which made an easy transition. The program assistant position is now open. WNV and mosquito season is just around the corner. There is a new mexican restaurant open in Bushnell. Environmental staff have been working on the pre op for Coffee Brew next to the railroad here in Macomb. Food reports have been normal. The problem facility has not renewed the third party audit company and they are coming up on the annual renewal of food license. We are in the process of updating our policies. We have some upcoming trainings on HACCP. There have been some changes to the category risk 2 restaurants. Dr. Miller is moving out of state so we will lose our partnership with WIU. Chris has applied for another household chemical waste collection day but hasn't heard anything back.

Community Health Division

Kerri Allen, Community Health Director

Lynnette reported that the community health division is doing a lot of training right now. They have been working on outreach and education. The WIC audit is finished. The tobacco grant came through and now they are addressing the dangers of vaping. We have received our Susan G. Komen grant and IBCCP is making changes to the criteria for those applying for assistance. One change is lowering the age requirement from 35 to 21. We have applied for a car seat grant since the fire department no longer offers this service. It will cover training staff and buying car seats.

Administrator's Report

Lynnette Cale, Administrator

Lynnette reported that there would be an upcoming training on Opioids at the health department. Sue Tisdale would be the speaker. This has been a huge topic for public health and mental health agencies. Our LHPG check finally came in. Tobacco grant has been received, we just can't report anything in EGrams yet. We had a planned power outage in November and used the gas powered generator for the refrigerator to keep the vaccine cold. She plans on pricing a permanent backup generator that could power the building in case of a power outage and budgeting for it next year.

NEW BUSINESS

MINIMUM WAGE DISCUSSION

Lynnette stated that she is plans to start working on the new budget in June and July and will present it in October and November. The state has passed legislation that requires minimum wage to be increased to \$15 per hour over the next few years. We have two people below that amount currently. The current starting salary for a sanitarian is \$16.71. We will need to adjust the whole salary schedule.

PUBLIC COMMENT PER LETTER OF INTENT

NONE

Adjourn:

DR. NANCY PARSONS MADE A MOTION; SECONDED BY CARRIE PEDIGO TO ADJOURN AT 7:31 PM. MOTION CARRIED.

Kathy Cleer
Business Office Manager/CFO

NOTE: The next BOH meeting will be Wednesday, May 8, 2019 at 7 pm.