

**MCDONOUGH COUNTY BOARD OF HEALTH REGULAR MEETING MINUTES
WEDNESDAY, NOVEMBER 8, 2017**

The McDonough County Board of Health regular meeting was held in the board office on Wednesday, November 8, 2017. The regular meeting was called to order at 7:00 by Dr. Tim Fitzgerald, President.

Members Present: Dr. Tim Fitzgerald, Dr. Amy Waschull, Marcia Moll, Bob Anstine, Sue Dunseth, Scott Schwerer, Dr. Brianne Wehner and Dr. Nancy Parsons

Members Absent: Dr. Karen Blakeley

Staff Present: Lynnette Cale, Chris Adams, Kerri Allen and Kathy Cleer

Visitors Present: Michelle Langhout, Kristina Poggemiller, Asia Ashford and KeiAsia Dixon

Call to Order:

Meeting was called to order at 7:00 by President Dr. Tim Fitzgerald.

Minutes:

A MOTION WAS MADE BY DR. AMY WASCHULL AND SECONDED BY SUE DUNSETH TO APPROVE THE OCTOBER 11, 2017 MCDONOUGH COUNTY BOARD OF HEALTH REGULAR MINUTES. MOTION CARRIED.

A MOTION WAS MADE BY DR. AMY WASCHULL AND SECONDED BY SUE DUNSETH TO APPROVE THE OCTOBER 11, 2017 CLOSED MEETING MINUTES. MOTION CARRIED.

Claims:

A ROLL CALL OF MEMBERS WAS TAKEN TO APPROVE CLAIMS FOR THE PERIOD OF OCTOBER 1 THROUGH OCTOBER 31, 2017 IN THE AMOUNT OF \$21,431.55. 8 YAYS, 0 NAYS. MOTION CARRIED.

Reports:

Board of Health- Introduced Dr. Brianne Wehner who will be appointed to the Board of Health at the next County Board meeting.

County Board- None

Directors Reports-

Environmental Health Division

Chris Adams, Environmental Health Director

Chris reported that his staff is wrapping up food inspections. Jake VanHeuklom and Chris attended a Lead Training in Springfield. Ben Thompson has been working with the MRC volunteers. We have a few new food facilities coming to town. There was a boil order on Monday for West Jackson Street due to moving the water line for Baskin Robbins.

Community Health Division

Kerri Allen, Community Health Director

Kerri reported that they were at WIU to do the state flu clinic today and they did approximately 325 vaccinations. The numbers are down considerably from years past. Our total number of flu shot to date are 655 which includes adult, children and VFC. Currently her division is working on outreach for grants and services we offer. Kerri has been working with the insurance companies to see if we can get better pricing on our billable services. Next month Michelle Churchill will be attending a lactation training in Peoria. Shannon McKee is the only other person we have trained and she is our part time Breastfeeding Peer Counselor. Kerri is currently working on the Susan G. Komen grant. She only plans to apply for one grant this year since we are seeing fewer women due to them already having health insurance. Lynnette signed the tobacco grant today and sent back to the state.

Administrator's Report

Lynnette Cale, Administrator

Lynnette reported that Marcia's granddaughter, Amanda, is working on a video for the health department to promote our services. Jamie Burns has posted a video on our Facebook page about a Day of Giving to help promote our dental program. To date we have done 11 extractions and used \$1700 of the funds. We had a slow start to the program but it's starting to pick up. Jamie has been gathering stories from the clients to help promote the program in the community. While here, Jamie has helped with the dental program, web page, and IPLAN. We look forward to getting another AmeriCorps person. Our summer food grant is the only one we are still waiting on IDPH to sign and return.

NEW BUSINESS

Semi-Annual Review of Closed Meeting Minutes

A MOTION WAS MADE BY MARCIA MOLL; SECONDED BY BOB ANSTINE TO KEEP CLOSED MEETING MINUTES CLOSED. MOTION CARRIED.

Approval of 2018 Board of Health Officers

SCOTT SCHWERER MADE A MOTION; SECONDED BY MARCIA MOLL TO KEEP THE SAME BOARD OF HEALTH OFFICERS. MOTION CARRIED.

**PRESIDENT- DR. TIM FITZGERALD
VICE PRESIDENT- DR. AMY WASCHULL
TREASURER- BOB ANSTINE
SECRETARY- SUE DUNSETH**

Approval of 2018 Board of Health Meeting Dates

SUE DUNSETH MADE A MOTION; SECONDED BY DR. NANCY PARSONS TO APPROVE OPTION 2 MEETING DATES. MOTION CARRIED.

2018 MEETING DATES AS FOLLOWS:

**JANUARY 10, 2018
MARCH 14, 2018
MAY 9, 2018
JULY 11, 2018
SEPTEMBER 12, 2018
NOVEMBER 14, 2018**

Approval to Close Building Wednesday 14 for Christmas Party

DR. AMY WASCHULL MADE A MOTION SECONDED BY DR. BRIANNE WEHNER TO CLOSE THE OFFICE FROM 3 TO 5 ON DECEMBER 14 FOR THE STAFF CHRISTMAS PARTY. MOTION CARRIED.

Approval of Annual MCHD Staff Christmas Gifts

DR. AMY WASCHULL MADE A MOTION; SECONDED BY DR. NANCY PARSONS TO APPROVE CHAMBER GIFT CERTIFICATES \$50 FOR FULL TIME AND \$25 FOR PART TIME STAFF. MOTION CARRIED.

Approval to Cancel December 2017 Board Meeting

DR. NANCY PARSONS MADE A MOTION SECONDED BY MARICA MOLL TO CANCEL THE DECEMBER 2017 IF THERE IS NO BUSINESS TO CONDUCT. MOTION CARRIED.

CLOSED SESSION

Closed Session:

Dr. Tim Fitzgerald made mention that there was need to go into closed session pursuant to Chapter 5, Illinois Compiled Statutes Section 120/2 (c) (1) employment/appoint matters at 7:17 pm.

BOB ANSTINE MADE A MOTION TO GO INTO CLOSED SESSION PURSUSANT TO CHAPTER 5, ILLINOIS COMPILED STATUES SECTION 120/2 (C) (1) TO DISCUSS EMPLOYMENT/APPOINTMENT MATTERS.

Roll call taken by Kathy Cleer, Business Office Manager.

<i>Anstine</i>	<i>yes</i>
<i>Blakeley</i>	<i>absent</i>
<i>Dunseth</i>	<i>yes</i>
<i>Fitzgerald</i>	<i>yes</i>
<i>Moll</i>	<i>yes</i>
<i>Schwerer</i>	<i>yes</i>
<i>Waschull</i>	<i>yes</i>
<i>Wehner</i>	<i>yes</i>

Staff present in closed session: Lynnette Cale, Kathy Cleer

Staff present coming out of closed session: Lynnette Cale.

SCOTT SCHWERER A MOTION; SECONDED BY MARCIA MOLL TO COME OUT OF CLOSED SESSION AT 7:30 PM.

Roll call taken by Sue Dunseth, Board of Health Secretary.

<i>Anstine</i>	<i>yes</i>
<i>Blakeley</i>	<i>absent</i>
<i>Dunseth</i>	<i>yes</i>
<i>Fitzgerald</i>	<i>yes</i>
<i>Moll</i>	<i>yes</i>
<i>Schwerer</i>	<i>yes</i>
<i>Waschull</i>	<i>yes</i>
<i>Wehner</i>	<i>yes</i>

PUBLIC COMMENT PER LETTER OF INTENT

NONE

Adjourn:

A MOTION WAS MADE TO ADJOURN THE MEETING AT 7:30 PM.

Kathy Cleer
Business Office Manager/CFO

NOTE: The next BOH meeting will be Wednesday, January 10, 2018 at 7 pm.