

**MCDONOUGH COUNTY BOARD OF HEALTH REGULAR MEETING MINUTES
WEDNESDAY, MARCH 8, 2017**

The McDonough County Board of Health regular meeting was held in the board office on Wednesday, March 8, 2017. The regular meeting was called to order at 7:00 by Dr. Tim Fitzgerald, President.

Members Present: Karen Blakeley, Tim Fitzgerald, Amy Waschull, Marcia Moll, Bob Anstine. Scott Schwerer, Sue Dunseth and Nancy Parsons

Members Absent: none

Staff Present: Lynnette Cale, Chris Adams, and Kathy Cleer

Visitors Present: Michelle Langhout, McDonough Voice reporter

Call to Order:

Meeting was called to order at 7:00 by President Dr. Tim Fitzgerald.

Minutes:

A MOTION WAS MADE BY BOB ANSTINE AND SECONDED BY MARCIA MOLL TO APPROVE THE JANUARY 11, 2017 MCDONOUGH COUNTY BOARD OF HEALTH REGULAR MINUTES. MOTION CARRIED.

Claims:

MARCIA MOLL MADE A MOTION; SECONDED BY BOB ANSTINE FOR THE APPROVAL OF CLAIMS FOR THE PERIOD OF JANUARY 1, 2017 THROUGH JANUARY 31, 2017 IN THE AMOUNT OF \$18,163.09. A ROLL CALL OF MEMBERS PRESENT WAS TAKEN TO APPROVE CLAIMS. 8 YAYS 0 NAYS. MOTION CARRIED.

MARCIA MOLL MADE A MOTION; SECONDED BY BOB ANSTINE FOR THE APPROVAL OF CLAIMS FOR THE PERIOD OF FEBRUARY 1, 2017 THROUGH FEBRUARY 28, 2017 IN THE AMOUNT OF \$36,019.14. A ROLL CALL OF MEMBERS PRESENT WAS TAKEN TO APPROVE CLAIMS. 8 YAYS 0 NAYS. MOTION CARRIED.

Reports:

Board of Health- None

County Board- None

Directors Reports-

Environmental Health Division

Chris Adams, Environmental Health Director

Chris reported that local food facilities were invited to attend a meeting for an FDA presentation on the upcoming changes to the food policy. There will be a Food Safety Advisory Committee that will meet monthly to go over issues and what's changing in the requirements. The program review for food, water and sewage went well and should receive documentation of the review by June. The state is now trying to do the reviews virtually due to lack of funding and personnel available to travel.

Community Health Division

Kerri Allen, Community Health Director

No report.

Administrator's Report

Lynnette Cale, Administrator

Lynnette said we still do not have a state budget. Next month is when we usually start receiving our contracts for the next fiscal year. We have an eight hour GATA training coming up later this month which is required by the state. Auditors were here last week and will wrap up tomorrow. The Department of Ag in Galesburg and Peoria are closing. Galesburg is where we send our animals to be rabies tested. Springfield state lab is unable to do the testing so the nearest place will be Champaign/Urbana. We will be having our SNS exercise on June 29th at WIU. We are working on the details of the scenario and meeting once a month. The website went live today.

NEW BUSINESS

McDonough County Food Ordinance

Chris Adams handed out a copy of the McDonough County food ordinance with new wording for hazardous food changed to mirror the state code. After reviewing the document, some changes were requested. Chris will have the revised copy at the next board of health meeting for review and approval before sending on to law and legal. Chris also handed out fee schedule for food for board members to review.

DR. TIM FITZGERALD MADE A MOTION AND DR. AMY WASCHULL SECONDED TO APPROVE THE NEW FOOD FEE SCHEDULE. MOTION CARRIED.

2016 McDonough County Health Department Annual Report

Lynnette handed out a copy of the 2016 annual report for the board of health to review. Dr. Nancy Parsons requested that NPH be added to the end of her last name. That was the only change to be made.

A MOTION WAS MADE BY SCOTT SCHWERER AND SECEONDED BY DR. NANCY PARSONS TO APPROVE THE 2016 ANNUAL REPORT WITH THE ONE CHANGE. MOTION CARRIED.

PUBLIC COMMENT PER LETTER OF INTENT

NONE

Adjourn:

MARCIA MOLL MADE A MOTION; SECONDED BY DR. AMY WASCHULL TO ADJOURN AT 8:11 PM. MOTION CARRIED.

Kathy Cleer
Business Office Manager/CFO

NOTE: The next BOH meeting will be Wednesday, April 12, 2017 at 7 pm.