

**MCDONOUGH COUNTY BOARD OF HEALTH REGULAR MEETING MINUTES
WEDNESDAY, JANUARY 10, 2018**

The McDonough County Board of Health regular meeting was held in the board office on Wednesday, January 10, 2018. The regular meeting was called to order at 7:00 by Dr. Tim Fitzgerald, President.

Members Present: Karen Blakeley, Brianne Wehner, Tim Fitzgerald, Sue Dunseth, Marcia Moll, and Bob Anstine.

Members Absent: Scott Schwerer, Amy Waschull and Nancy Parsons

Staff Present: Lynnette Cale, Chris Adams, Kerri Allen and Kathy Cleer

Visitors Present: Michelle Langhout, McDonough Voice reporter, Catherine Miller-Hunt, Jason Hunt, Keelyn Hunt, Dr. David Miller, and Kitty Miller

Call to Order:

Meeting was called to order at 7:00 by President Dr. Tim Fitzgerald.

Minutes:

A MOTION WAS MADE BY MARCIA MOLL AND SECONDED BY DR. BRIANNE WEHNER TO APPROVE THE NOVEMBER 8, 2017 MCDONOUGH COUNTY BOARD OF HEALTH REGULAR MINUTES. MOTION CARRIED.

A MOTION WAS MADE BY MARCIA MOLL AND SECONDED BY BOB ANSTINE TO APPROVE THE NOVEMBER 8, 2017 MCDONOUGH COUNTY BOARD OF HEALTH CLOSED MINUTES. MOTION CARRIED.

Claims:

DR. AMY WASCHULL MADE A MOTION; SECONDED BY MARCIA MOLL FOR THE APPROVAL OF CLAIMS FOR THE PERIOD OF NOVEMBER 1, 2017 THROUGH NOVEMBER 30, 2017 IN THE AMOUNT OF \$22,503.70. MOTION CARRIED.

DR. AMY WASCHULL MADE A MOTION; SECONDED BY MARCIA MOLL FOR THE APPROVAL OF CLAIMS FOR THE PERIOD OF DECEMBER 1, 2017 THROUGH DECEMBER 31, 2017 IN THE AMOUNT OF \$24,011.05. MOTION CARRIED.

Reports:

Board of Health- None

County Board- None

Directors Reports-

Environmental Health Division

Chris Adams, Environmental Health Director

Chris reported that they just wrapped up the food inspections for 2017 and starting up 2018 food inspections. There have been a few changes to the new code such as food allergen training. All restaurants will need to have certified personnel trained in food allergens and risks. Chris, Stefanie and Jake will be travelling to Bloomington for a required training tomorrow.

Community Health Division

Kerri Allen, Community Health Director

Kerri reported that they have been busy with communicable disease, Influenza A and Influenza B and the nursing homes with outbreaks. Community Health is needing a new refrigerator for the vaccine. The current refrigerator is not holding temperatures where they should be. State has been watching temps closer and is requiring us to update our refrigerator. We will be partnering with Walmart on January 20th to promote our IBCCP services. Kerri has been looking at policies/procedures and working on year end reports.

Administrator's Report

Lynnette Cale, Administrator

Lynnette reported that she will be posting an ad in the paper for the new position of PIO/Health Educator soon. This will be a part time position. They would be working on the website and IPLAN. We will not have an AmeriCorps person until fall. Lynnette will be checking with the courthouse about the sign to see what the requirements are since it is a specialty item. Ben Thompson and Lynnette attended the Opioid Workshop at town hall. She said the meeting was well attended by OPS, local police and fire departments. They gave away a free can of Narcan to attendees. McDonough County Health Department and the police department helped sponsor the program. Our Giving Tuesday video went well and Jamie Burns had the set up on our Facebook account and website before she left. Lynnette started working at Schuyler County Health Department on Fridays starting on November 15th. They have a person hired that will take over the administrator's position once she is trained.

NEW BUSINESS

AWARDS PRESENTATION

Chris Adams presented an award to Dr. Catherine Miller-Hunt, Jason Hunt and Dr. David Miller for their help identifying mosquitoes infected with West Nile Virus. Dr. David Miller was also recognized for his mechanical support with repairing the mosquito traps.

REAPPOINTMENT OF BOH MEMBERS

DR. BRIANNE WEHNER MADE A MOTION AND WAS SECONDED TO RECOMMEND A THREE YEAR TERM UNTIL JULY 2020 FOR DR. KAREN BLAKELEY, BOB ANSTINE AND MARCIA MOLL PENDING COUNTY BOARD APPROVAL. MOTION CARRIED.

SEWAGE PROGRAM FEES

Chris Adams requested a change in the \$100 sewage fee to \$125 for contractors and \$325 for homeowners. The fee hasn't been increased for many years and the surrounding counties charge more. Homeowners require multiple trips to the site where contractors only require one trip. Chris stated that we are losing money every time we go to inspect a homeowner's site with time alone. There was some discussion by the board members about the fees. It was suggested that for the homeowner, we do a two stage fee increase.

SUE DUNSETH MADE A MOTION; SECONDED BY MARCIA MOLL TO INCREASE THE CONTRACTOR FEE TO \$150 AND TO INCREASE THE HOMEOWNER FEE TO \$250. MOTION CARRIED.

PUBLIC COMMENT PER LETTER OF INTENT

NONE

Adjourn:

BOB ANSTINE MADE A MOTION; SECONDED BY MARCIA MOLL TO ADJOURN AT 7:29 PM. MOTION CARRIED.

Kathy Cleer
Business Office Manager/CFO

NOTE: The next BOH meeting will be Wednesday, March 14, 2018 at 7 pm.