

**MCDONOUGH COUNTY BOARD OF HEALTH REGULAR MEETING MINUTES
WEDNESDAY, JANUARY 11, 2017**

The McDonough County Board of Health regular meeting was held in the board office on Wednesday, January 11, 2017. The regular meeting was called to order at 7:00 by Dr. Tim Fitzgerald, President.

Members Present: Karen Blakeley, Tim Fitzgerald, Amy Waschull, Marcia Moll, and Bob Anstine.

Members Absent: Scott Schwerer, Sue Dunseth and Nancy Parsons

Staff Present: Lynnette Cale, Chris Adams, Kerri Allen and Kathy Cleer

Visitors Present: Michelle Langhout, McDonough Voice reporter

Call to Order:

Meeting was called to order at 7:00 by President Dr. Tim Fitzgerald.

Minutes:

A MOTION WAS MADE BY DR. KAREN BLAKELEY AND SECONDED BY BOB ANSTINE TO APPROVE THE NOVEMBER 9, 2016 MCDONOUGH COUNTY BOARD OF HEALTH REGULAR MINUTES. MOTION CARRIED.

Claims:

DR. AMY WASCHULL MADE A MOTION; SECONDED BY MARCIA MOLL FOR THE APPROVAL OF CLAIMS FOR THE PERIOD OF NOVEMBER 1, 2016 THROUGH NOVEMBER 30, 2016 IN THE AMOUNT OF \$27,373.58. MOTION CARRIED.

DR. AMY WASCHULL MADE A MOTION; SECONDED BY MARCIA MOLL FOR THE APPROVAL OF CLAIMS FOR THE PERIOD OF DECEMBER 1, 2016 THROUGH DECEMBER 31, 2016 IN THE AMOUNT OF \$29,845.91. MOTION CARRIED.

Reports:

Board of Health- None

County Board- None

Directors Reports-

Environmental Health Division

Chris Adams, Environmental Health Director

Chris reported that there have been changes to the food code so he will be making changes to the food ordinance and sending it to law and legal for review. Radon kits will be half price for the month of January.

Two food facilities were shut down recently. They paid their fines and reopened after passing inspection.

Community Health Division

Kerri Allen, Community Health Director

Kerri reported that they have been working on training the staff to use the CDP insurance billing system. She has also been working on the Susan G. Komen grant. Kerri recently met with MDH about IBCCP clients and getting a doctor on board to accept vouchers. She also discussed the Quit line with MDH and having one of our nurses distribute information to the local doctor offices and dentists. There have been two smoking citations written to the same business about smoking. Another business was fined for having an ash tray and ashes on a table.

Administrator's Report

Lynnette Cale, Administrator

Lynnette reported that our AmeriCorps graduate, Jamie Burns, is now on full time. She will be working on IPLAN, the strategic plan, Grin & Bear It fun run, the website and a marketing plan while she is here. We are working with WIU to set up a date for our SNS exercise for all staff and partner agencies in June. We will close the health department for the day. Our last SNS exercise was in 2005. Ben will be working on this in the spring. The State budget stop gap ended on December 31, 2016. Some grants are court ordered so we will continue to receive money on those. GATA is slowing the grant/contract process down so it is taking longer for the state to execute our contracts. Lynnette will be teaching class at WIU on Monday, Wednesday and Friday for an hour and 45 minutes. She will make up the time she is gone for teaching on Fridays and weekends.

UNFINISHED BUSINESS

BOARD OF HEALTH REPLACEMENTS

No new information.

NEW BUSINESS

NONE

PUBLIC COMMENT PER LETTER OF INTENT

NONE

Adjourn:

MARCIA MOLL MADE A MOTION; SECONDED BY BOB ANSTINE TO ADJOURN AT 7:15 PM. MOTION CARRIED.

Kathy Cleer
Business Office Manager/CFO

NOTE: The next BOH meeting will be Wednesday, March 8, 2017 at 7 pm.