

**MCDONOUGH COUNTY BOARD OF HEALTH REGULAR MEETING MINUTES
WEDNESDAY, AUGUST 16, 2017**

The McDonough County Board of Health regular meeting was held in the board office on Wednesday, August 16, 2017. The regular meeting was called to order at 7:00 by Dr. Tim Fitzgerald, President.

Members Present: Dr. Karen Blakeley, Dr. Tim Fitzgerald, Dr. Amy Waschull, Marcia Moll, and Dr. Nancy Parsons

Members Absent: Scott Schwerer, Sue Dunseth, and Bob Anstine

Staff Present: Lynnette Cale, Chris Adams, and Kathy Cleer

Visitors Present: none

Call to Order:

Meeting was called to order at 7:00 by President Dr. Tim Fitzgerald.

Minutes:

A MOTION WAS MADE BY MARCIA MOLL AND SECONDED BY NANCY PARSONS, JUNE 14, 2017 MCDONOUGH COUNTY BOARD OF HEALTH REGULAR MINUTES. MOTION CARRIED.

Claims:

A ROLL CALL OF MEMBERS WAS TAKEN TO APPROVE CLAIMS FOR THE PERIOD OF JUNE 1 THROUGH JUNE 30, 2017 IN THE AMOUNT OF \$34,610.53 AND CLAIMS FOR THE PERIOD OF JULY 1, 2017 THROUGH JULY 31, 2017 IN THE AMOUNT OF \$30,457.30. 5 YAYS, 0 NAYS. MOTION CARRIED.

Reports:

Board of Health- None

County Board- None

Directors Reports-

Environmental Health Division

Chris Adams, Environmental Health Director

Chris reported that they gearing up for Labor Day food inspections in Colchester and Flatlands Summer Jam in Macomb this weekend. Also have some inspections to do in Bushnell over the weekend.

Community Health Division

Kerri Allen, Community Health Director

Kerri reported that they are busy with school immunizations. She said that it doesn't seem like we are seeing as many kids as we have in the past but we may get a surge of calls when school starts. We are gearing up for the state flu clinic on October 19th. We have already started to receive vaccine. The IPLAN dental program is up and running and we have had one client so far. We will be having our Grin and Bear It Fun Run on August 26th. There are three registrants so far. Jamie Burns, our AmeriCorps Graduate, will be setting up a booth at Flatlands

to see if she can get more registrants. Kerri has been working on grants for FY 18. We will have a Tobacco site review in September. We had our Lead grant site review in June and it went well.

Administrator's Report

Lynnette Cale, Administrator

Lynnette reported that the board members have a flyer in their packets about Incident Command. The class is four hours and it gives an overview of what the system looks like and covers terminology. We will be partnering with the Fire Institute. Ben Thompson has been working with the city and county officials and other partners to make sure we have a good turnout. The class will be held on Friday, October 13th. We had 19 people participate in the drone training class that our MRC grant paid for. We had four people from the health department take the class and pass the test. As a prerequisite for taking the class, the other 15 people had to sign up to be on our Medical Reserve Corp. On the hazardous waste pick up we did 335 homes which was down from the last time it was done. Our SNS exercise went well but we needed more volunteers. We had good feedback from our evaluators. Our next exercise will be in three years and will be injections instead of pills. Lynnette is gearing up to work on budget and actually has numbers she can input this year since we have a state budget. Grin and Bear It is on August 26th and we are also participating with a back to school event with Big Brothers Big Sisters. Legislative Day will be next Wednesday here at the health department. Representative Norine Hammond will not be attending but Representative Jill Tracy will be here. We have our Mental Health First Aid training on October 5th. We recently were notified that Bridgeway would be having a retirement party for Kathleen Markey. She was our first nurse at the health department. Kathleen worked for 70 years and is 89 years old.

NEW BUSINESS

APPROVAL OF FY 18 HOLIDAY SCHEDULE

DR. NANCY PARSONS MADE A MOTION TO APPROVE THE OPTION B FY 18 HOLIDAY SCHEDULE AND WAS SECONDED BY MARCIA MOLL. MOTION CARRIED.

APPROVAL OF OCTOBER 5, 2017 BUILDING CLOSURE

DR. NANCY PARSONS MADE A MOTION TO APPROVE THE OCTOBER 5, 2017 BUILDING CLOSURE FOR AN ALL STAFF TRAINING AND WAS SECONDED BY DR. AMY WASCHULL. MOTION CARRIED.

PUBLIC COMMENT PER LETTER OF INTENT

NONE

Adjourn:

MARCIA MOLL MADE A MOTION TO ADJOURN AT 7:26 PM AND WAS SECONDED. MOTION CARRIED.

Kathy Cleer
Business Office Manager/CFO

NOTE: The next BOH meeting will be Wednesday, September 13, 2017 at 7 pm.