

**MCDONOUGH COUNTY BOARD OF HEALTH REGULAR MEETING MINUTES
WEDNESDAY, MARCH 10, 2021**

The McDonough County Board of Health regular meeting was held in the board office on Wednesday, March 10, 2021. The regular meeting was called to order at 7:00 by Dr. Amy Waschull, President.

Members Present: Dr. Tim Fitzgerald, Carrie Pedigo, Dr. Amy Waschull, Dr. Nancy Parsons, Marcia Moll, Terra Litchfield, and Dr. Karen Blakeley

Members Absent: none

Staff Present: Lynnette Cale, Chris Adams, Kathy Cleer, Ben Thompson and Kerri Allen

Visitors Present: Scott Schwerer and Gretchen DeJaynes

Call to Order:

Meeting was called to order at 7:00 by President Dr. Amy Waschull.

Minutes:

A MOTION WAS MADE BY DR. NANCY PARSONS AND SECONDED BY CARRIE PEDIGO TO APPROVE THE FEBRUARY 10, 2021 MCDONOUGH COUNTY BOARD OF HEALTH REGULAR MINUTES. MOTION CARRIED.

MARCIA MOLL- YES	DR. TIM FITZGERALD- YES	DR. NANCY PARSONS- YES
CARRIE PEDIGO-YES	TERRA LITCHFIELD- YES	
DR. AMY WASCHULL- YES	DR. KAREN BLAKELEY-YES	

A MOTION WAS MADE BY DR. NANCY PARSONS AND SECONDED BY DR. TIM FITZGERALD TO APPROVE THE FEBRUARY 24, 2021 MCDONOUGH COUNTY BOARD OF HEALTH SPECIAL MEETING MINUTES. MOTION CARRIED.

MARCIA MOLL- YES	DR. TIM FITZGERALD- YES	DR. NANCY PARSONS- YES
CARRIE PEDIGO-YES	TERRA LITCHFIELD- YES	
DR. AMY WASCHULL- YES	DR. KAREN BLAKELEY-YES	

Claims:

MARCIA MOLL MADE A MOTION; SECONDED BY DR. TIM FITZGERALD FOR THE APPROVAL OF CLAIMS FOR THE PERIOD OF FEBRUARY 1, 2021 THROUGH FEBRUARY 28, 2021 IN THE AMOUNT OF \$144,408.05. MOTION CARRIED. ROLL CALL WAS TAKEN:

MARCIA MOLL- YES	DR. TIM FITZGERALD- YES	DR. NANCY PARSONS- YES
CARRIE PEDIGO-YES	TERRA LITCHFIELD- YES	
DR. AMY WASCHULL- YES	DR. KAREN BLAKELEY-YES	

Reports:

Board of Health- Marcia Moll commented on the differences between the different vaccines. She stated that many people that receive a call from a phone number they don't recognize won't answer their phone. Many people are making appointments at multiple places and once they get their vaccination, they don't cancel their appointments at the other places. She also stated that the health department hasn't wasted one dose of vaccine, nothing has been wasted. Marcia wanted to complement our staff on a job well done.

Dr. Waschull gave Lynnette a letter Dr. Fitzgerald had received that had commented about our clinic at the hospital. Kerri was asked to check into the matter. The person had made some good points. Dr. Waschull also reminded the Board of Health members that we have two opening to fill on the board. One has to be a doctor and we will need to send a letter of recommendation to the County Board for appointment. There was some discussion from board members on possible candidates.

County Board- none

Directors Reports-

Environmental Health Division

Chris Adams, Environmental Health Director

Chris reported that EH staff have been working with Ben to secure a tire drop off for April. Once we have a date set, we will get that information sent out. We also have a larvacide training coming up. Chris said his staff have been out in the field doing lead inspections for homes, food, well and septic inspections. As the weather gets warmer we get more housing complaints.

Community Health Division

Kerri Allen, Community Health Director

Kerri reported that we will be opening the building on March 15th for the general public. We have some work to do cleaning up areas. We have already started scheduling appoints for health check and immunizations. We will need to contact Quest Diagnostics to get back on their schedule for pickups. Kerri said she will need to get a current price list from Quest so we can see if we need to increase our prices. The staff will put together a flyer to send out to physicians' offices so they can get the information out to their patients. Grants are already coming up for 2022. Kerri has been on several webinars and has been working on reports that need to be turned into state.

Administrator's Report

Lynnette Cale, Administrator

Lynnette said she didn't have a whole lot to discuss. She has been meeting with directors over things that need to be done and has been getting her login info along with passwords, account information and keys put together.

OLD BUSINESS

AMENDMENT TO ADMINISTRATOR'S FY 20 CONTRACT

There was discussion from the board members on amending Lynnette Cale's FY20 contract.

DR. NANCY PARSONS MADE A MOTION TO CLARIFY THAT LYNNETTE CALE'S FY20 CONTRACT WAS AMENDED TO INCLUDE OVERTIME PAYMENT OF \$15,289.33 AT THE REGULAR RATE OF PAY AND HAZARD PAY OF \$5600 FOR COVID 19 RESPONSE TO BE PAID OUT OF THE CONTACT TRACING GRANT AND MARCIA MOLL SECONDED THE MOTION. MOTION CARRIED AND ROLL CALL VOTE WAS TAKEN:

MARCIA MOLL- YES
CARRIE PEDIGO-YES
DR. AMY WASCHULL- YES

DR. TIM FITZGERALD- YES
TERRA LITCHFIELD- NO
DR. KAREN BLAKELEY-ABSTAIN

DR. NANCY PARSONS- YES

COVID-19 UPDATES

Ben reported that as of March 6th Region 2 had a test positivity rate of 2.7 on a rolling seven day average and McDonough County had a test positivity rate of 1.1 percent on a rolling seven day average. We have 2336 confirmed cases, 14 active, 2272 recovered and 50 deaths and Schuyler County has 660 confirmed cases, 4 active as of yesterday. As of Monday, 8,169 doses of Covid vaccine has been administered in McDonough County that does include the health department, pharmacies, nursing homes and hospital. There have been 2896 people that have received their second dose of vaccine. Currently we are vaccinating 1a and 1b. The Governor has announced that they are expanding to 1b+ because of vaccine availability. Adams County is a state run site so they are willing to take whatever vaccine the state gave them. The health department is still running the clinic but it is a state site. We expect to receive Johnson & Johnson vaccine by the end of March. There was discussion on vaccine distribution and the pharmacies and state run clinics get theirs off the top and health departments get what is left. We have been having people at the vaccine clinics fill out satisfaction surveys so we can see how we are doing. Most of the surveys received have been positive. IDPH stopped the Covid testing sites due to low turnout. They plan to re-evaluate and bring them back at a later date.

NEW BUSINESS

APPROVAL OF CONCRETE PADS ON EAST LOT FOR STORAGE CONTAINERS

Ben said that MDH has donated two white storage container units to the health department. We would need to pay to have them moved. It was recommended that the units be put on concrete slabs on the east side of the building. We would be able to pay for the expenses out of the DCEO funds we have. Chris has already checked into the zoning and what permits we would need to have. They would have to be placed five feet off the property lines.

DR. TIM FITZGERALD MADE A MOTION; SECEONDED BY TERRA LITCHFIELD TO GET BIDS FOR THE CONCRETE FOR THE STORAGE UNTS, COST OF TRANSPORTING THE UNITS TO THE HEALTH DEPARTMENT AND INSTALLING ELECTRICITY AND AN ESTIMATE ON PRIVACY FENCING. ROLL CALL VOTE WAS TAKEN:

MARCIA MOLL- YES
CARRIE PEDIGO-YES
DR. AMY WASCHULL- YES

DR. TIM FITZGERALD- YES
TERRA LITCHFIELD-YES
DR. KAREN BLAKELEY-YES

DR. NANCY PARSONS- YES

MOTION CARRIED.

APPOINT INTERIM ADMINISTRATOR

DR. AMY WASCHULL MADE A MOTION TO APPOINT KERRI ALLEN AS INTERIM ADMINISTRATOR EFFECTIVE MARCH AND WAS SECONDED BY DR. NANCY PARSONS. ROLL CALL VOTE WAS TAKEN:

MARCIA MOLL- YES
CARRIE PEDIGO-YES
DR. AMY WASCHULL- YES
MOTION CARRIED.

DR. TIM FITZGERALD- YES
TERRA LITCHFIELD-YES
DR. KAREN BLAKELEY-YES

DR. NANCY PARSONS- YES

Board of Health members discussed Interim Administrator Contract. Kerri would still be an employee and not an administrator. It would be best to just give her a stipend per month that would be added to her pay. Kerri presently makes \$5399 per month and if given a \$1500 stipend that would bring her up to \$6900 per month or \$82,800 annually.

MARCIA MOLL MADE A MOTION FOR INTERIM STIPEND OF \$1500 PER MONTH FOR KERRI ALLEN AND WAS SECONDED BY CARRIE PEDIGO. ROLL CALL VOTE WAS TAKEN:

MARCIA MOLL- YES

DR. TIM FITGERALD- YES

DR. NANCY PARSONS- YES

CARRIE PEDIGO-YES

TERRA LITCHFIELD-YES

DR. AMY WASCHULL- YES

DR. KAREN BLAKELEY-YES

MOTION CARRIED.

NEW ADMINISTRATOR SEARCH

Dr. Waschull asked if anyone was interested in being the head in the search committee. Carrie Pedigo said she will head the research committee. Marcia Moll said she would serve on the committee as well as Terra Litchfield. Dr. Waschull said she would also serve on the committee. Terra said they could only have four people on the committee. Dr. Waschull said if anyone else was interested in being on the committee to talk to here after the meeting. They will need to get a job ad posted. Terra Litchfield recommended having a Schuyler County Board of Health member at the job interviews.

AUTHORIZED BANK SIGNATURES

Dr. Karen Blakeley offered to be the authorized bank signature for the health department until an administrator is hired.

PUBLIC COMMENT PER LETTER OF INTENT

County Board Chair Scott Schwerer brought a hand out for members and staff for some free trainings offered through the Illinois Association of County Board Members and Commissioners. Scott also asked Ben when the 800 doses that were received will be administered. Ben said he has clinics scheduled all next week and they should be administered by the end of the week. There was a press release sent out about cancelling the IDPH testing clinics. Scott asked what our PIO makes an hour. Our PIO, Raeva Farris, is a contractual worker and makes \$16.71 an hour. Scott asked if the County Partner meeting are recorded and Ben said they are. Scott asked when our press releases go out and Ben said it is usually after 4 p.m. every day. Terra asked if when we get our allotments is the second doses included in that number. Ben said we get two shipments a week, usually first dose then second dose. Sometimes they ship them together. The numbers include both first dose and second dose. IDPH doesn't break that down for the public. There is a lot to it that people don't understand. We are now making the second dose appointments before people leave from getting their first vaccination. Dr. Waschull wanted to know when we start offering 1b+ are we going to make people show proof or will they be on the honor system. Ben said we would be on the honor system. The goal is to get vaccine in arms.

Adjourn:

MARCIA MOLL MADE A MOTION AT TO ADJOURN AND WAS SECONDED CARRIE PEDIGO AT 8:58 P.M. MOTION CARRIED AND ROLL CALL WAS TAKEN.

MARCIA MOLL- YES

DR. TIM FITGERALD- YES

DR. NANCY PARSONS- YES

CARRIE PEDIGO-YES
DR. AMY WASCHULL- YES

TERRA LITCHFIELD- YES
DR. KAREN BLAKELEY-YES

Kathy Cleer
Business Office Manager/CFO

NOTE: The next BOH meeting will be Monday, April 14, 2021 at 7 pm.